

Minutes of the IQAC Meeting

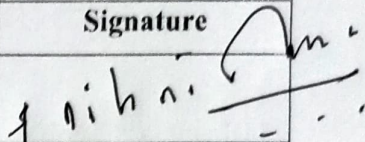
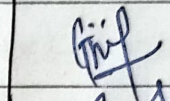
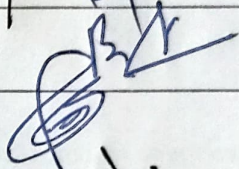

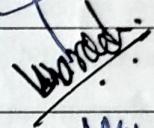

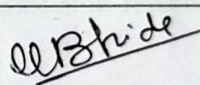
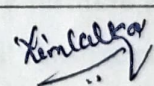
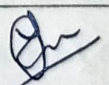
Date: Friday, 16th January 2026

Time: 03:30 PM

Mode: Online (Google Meet)

Chairperson: Dr. Kaushal Prasad

Attendees:

SN	Name and Designation	Signature
01	Mr. Saikrishna B.- Member (Management)	
02	Dr. Prashant Giri - IQAC Coordinator	
03	Dr. Sanjay Kulkarni - Dean Faculty	
04	Dr. Milind Yadav - Dean Academics	
05	Dr. Vinayak Bharadi - NBA Coordinator	
06	Dr. Milind Kirkire - Professor, HoD (Mechanical Engineering)	
07	Dr. Girish Bhide - Associate Professor and Asst. Co-ordinator Students' Council	
08	Ms. Vrishali Nimbalkar - Assistant Professor and HoD CSE (Cyber Security)	
09	Dr. Yogesh Mulye - NAAC Coordinator	

Agenda:

1. Confirmation of Previous Minutes & ATR Presentation
2. Academic Progress Review – Odd Semester 2025–26
3. Progress of NAAC & NBA Activities
4. Internal Academic Audit – Findings & Way Forward
5. Research, Consultancy & IIC Initiatives
6. Any Other Point with Permission of the Chair

Minutes of the Meeting:

The IQAC meeting commenced at 03:30 PM with a welcome address by the IQAC Coordinator, Dr. Prashant A. Giri, who extended a warm welcome to the Chairperson, IQAC members, Deans, Heads of Departments, and invitees.

Opening Remarks by the Chairperson

The Chairperson, **Dr. Kaushal Prasad**, addressed the members and presented an overview of key institutional updates. He highlighted the ongoing preparations for **NBA accreditation**, particularly informing the members that the **Electrical Engineering Department is likely to receive the NBA peer team visit in March 2026**. He emphasized the need for all concerned faculty members to ensure readiness in terms of documentation, academic records, and outcome-based education practices.

The Chairperson also informed the house that the **Annual Day of the institute has been finalized for 22–23 February 2026** and requested the cooperation of all departments for the successful organization of the event. Further, he presented an update on the **placement scenario**, stating that **102 students have been placed till date**. He observed that core engineering placements are encouraging; however, placements in **IT, CSE, and MCA** streams are comparatively lower. He noted that several recruitment companies have kept their hiring processes on hold due to prevailing market conditions and expressed optimism that the placement scenario is expected to improve in the coming months.

Agenda 1: Confirmation of Previous Minutes and ATR

The IQAC Coordinator placed before the members the Minutes of the IQAC meeting held on 23 September 2025, along with the Action Taken Report (ATR) prepared based on the decisions taken in that meeting. The members reviewed the documents, and after brief discussion, the Minutes were unanimously approved by the IQAC.

Agenda 2: Academic Progress Review – Odd Semester 2025–26

Dr. M. S. Yadav, Dean Academics, presented a detailed review of the department-wise curriculum delivery status for the Odd Semester 2025–26, confirming that syllabus coverage is largely progressing as per the academic calendar. He also apprised the house that the Even Semester 2025–26 commenced on 5th January 2026, and departments have initiated curriculum delivery as planned. He also presented an analysis of Internal Assessment–I and II performances generated through the ERP system, highlighting its usefulness in identifying slow and advanced learners.

He further discussed the faculty-input course content uploaded on the ERP, emphasizing the need for periodic review and quality enhancement to ensure alignment with course outcomes and student learning needs. The IQAC appreciated the structured use of ERP for academic monitoring.

During the discussion, Dr. G. G. Bhide raised a concern that despite filling in qualifications and other required details in the faculty profile on the ERP, the profile completion status was still reflecting 0% completion. Dr. M. S. Yadav took note of the issue. In response, Mr. Saikrishna B. suggested that the issue could be related to the approving authority configuration within the ERP system and opined that assigning the appropriate approving authority may resolve the problem.

Further, Dr. Milind Kirkire highlighted that the entry of term work marks in the ERP is currently a tedious and time-consuming process and requested that a suitable solution be explored to simplify the workflow. Mr. Saikrishna B. suggested formally raising a technical query with the ERP service provider for possible optimization.

Dr. Kirkire also pointed out that CO–PO mapping reports, attendance records, and lecture plans are not being generated in the required or standardized formats. In response, Dr. M. S. Yadav informed the members that this issue has already been escalated to the ERP support team and is under resolution, and that the required formats are expected to be available shortly.

Agenda 3: Progress of NAAC and NBA Activities

Dr. V. A. Bharadi, NAAC/NBA Coordinator, briefed the members on the status of accreditation activities. He informed that Mechanical Engineering, Information Technology, and Electronics & Telecommunication Engineering departments are continuing their NBA preparation under the old NBA manual, while the Electrical Engineering Department is awaiting confirmation of peer team visit dates, tentatively expected in March 2026.

Dr. Y. G. Mulye, NAAC Coordinator, briefed the members on the status of NAAC-related preparations. He informed the committee that the institution is presently awaiting the release of the revised NAAC structure and updated guidelines for the upcoming accreditation cycle. In view of this, departments have been advised to continue systematic data compilation, documentation, and evidence collection in alignment with the existing NAAC framework, so that a smooth transition can be ensured once the new guidelines are officially notified.

Agenda 4: Internal Academic Audit – Findings and Way Forward

Dr. M. S. Yadav, Dean Academics presented the findings of the inter-departmental internal academic audit conducted in November 2025 were discussed. The audit highlighted strengths in academic planning and ERP usage, while also identifying gaps in documentation uniformity and outcome mapping in some departments.

Dr. M. S. Yadav further informed the members that, in addition to internal audits, a few departments have expressed readiness to undergo an external academic audit as part of quality enhancement initiatives. The proposed external audit is expected to provide an independent assessment of academic processes, documentation practices, and outcome-based education implementation.

During the discussion, the Chairperson, Dr. Kaushal Prasad, suggested that before finalizing external audits, the institute should carefully review and define the eligibility guidelines for appointing external auditors, including their academic credentials, accreditation experience, and familiarity with NAAC/NBA frameworks. He emphasized that selecting qualified and experienced external auditors would ensure credibility, transparency, and meaningful feedback from the audit process.

Agenda 5: Research, Consultancy, and IIC Initiatives

The agenda on research, consultancy, and Industry–Institute Interaction Cell (IIC) initiatives was taken up next. Dr. Prashant A. Giri, IQAC Coordinator, presented an update on the institute's research progress. He informed the members that a total of 13 Scopus-indexed research publications have been rewarded till date under the Research Paper Reward Policy, and two additional publications are currently under process for verification and approval.

In addition to journal publications, Dr. Giri informed that six conference publications have also been rewarded through the institute's Conference Reward Policy, further encouraging faculty participation in reputed academic forums.

During the discussion, the Chairperson, Dr. Kaushal Prasad, suggested that the IQAC should prepare a comparative analysis of Scopus-indexed publications for the last three academic years. He emphasized that such a comparative table would be useful for institutional review, accreditation documentation, and strategic planning for research growth. He also advised departments to align research efforts with thrust areas relevant to industry needs and societal impact.

Agenda 6: Any Other Point with Permission of the Chair

With the permission of the Chair, additional points of institutional importance were discussed. Further, the Chairperson informed the committee that Dr. Y. G. Mulye has been appointed as the NAAC Coordinator. All members of IQAC formally noted and endorsed the approval.

Chairperson, Dr. Kaushal Prasad, briefed the members on the CSR funds received by the institute and their utilization. He informed that CSR funds have been effectively utilized for the installation of a solar power plant, procurement of new academic and laboratory equipment under NEP, and infrastructure development to strengthen teaching-learning facilities. The members took note of the same and appreciated the focused utilization of CSR support for institutional development and sustainability initiatives.

Meeting Adjournment

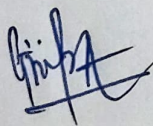
Vote of Thanks: Delivered by IQAC Coordinator.

Action Taken Report (ATR) to be circulated to all members within 30 working days.

Prepared by:

Dr. P. A. Giri

IQAC Coordinator



Dr. Kaushal Prasad

Chairperson