

Hope Foundation's
FINOLEX ACADEMY OF MANAGEMENT AND TECHNOLOGY, RATNAGIRI

FAMT/CIRC / ³⁷⁸ /2025
DT 12.08.2025

CIRCULAR
Subject: Mentorship Committee
Ref.: FAMT/CIRC/248/2018 dated 16.04.2018


Mentorship Committee has been reconstituted as follows :

Institute Level Members		
Sr. No.	Designation	Name of the Committee Member
01	Committee Head	Prof. G. S. Kulkarni
02	Member	Prof. L. D. Naiknaware
Department Level Coordinators (as nominated by Respective HoD)		
01	Mechanical Coordinator	Mrs. P. A. Date
02	EXTC Coordinator	Mrs. N. A. Marathe
03	Electrical Coordinator	Mrs. P. A. Potdar
04	IT Coordinator	Mrs. P. L. Fernandes
05	CSE (AIML) Coordinator	Mrs. S. D. Chavan
06	CSE (CS) Coordinator	Mr. M. A. Jadhav
07	Chemical Coordinator	Mr. D. C. Dengale
08	1st Year Coordinator	Ms. G. M. Joshi
09	MCA Coordinator	Ms. H. U. Salvi

HoD will be the chief mentor for respective departments.

Some of the key guidelines for the committee:

1. Approximately a batch of 20 students to be allocated to faculty members for mentorship. However if required, batch size can be increased up to 25 students.
2. Mentor- Mentee interaction to be carried out at least once in a month during semester (From commencement of teaching to the end of teaching) & otherwise need based. Record of the same to be maintained in ERP.
3. The institute level committee shall present a comprehensive department report and a consolidated institute report to the undersigned every year. The report shall also include the case studies supporting the efficacy of the system


Vice Principal

Copy :- Principal for info / All Deans / All HoDs for circulation among department / NAAC Coordinator / All Concerned Committee members / Registrar / T&P / Exam Cell / Library/ Office