

Minutes of the IQAC Meeting

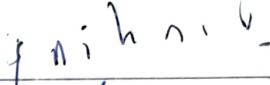

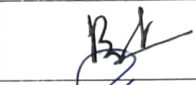

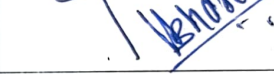


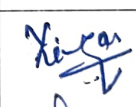

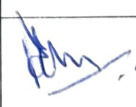
Date: Tuesday, 23rd September 2025

Time: 12:30 PM

Mode: Online (Google Meet)

Chairperson: Dr. Kaushal Prasad

Attendees:

SN	Name and Designation	Signature
01	Mr. Saikrishna B.- Member (Management)	
02	Dr. Prashant Giri - IQAC Coordinator	
03	Dr. Sanjay Kulkarni – Dean Faculty	
04	Dr. Milind Yadav - Dean Academics	
05	Dr. Vinayak Bharadi - NBA Coordinator	
06	Dr. Milind Kirkire - Professor, HoD (Mechanical Engineering)	
07	Dr. Girish Bhide - Associate Professor and Asst. Co-ordinator Students' Council	
08	Ms. Vrishali Nimbalkar - Assistant Professor and HoD CSE (Cyber Security)	
09	Mr. Gajanan Targaonkar - Registrar	
10	Mr. Yogesh Bhongle - Member (Alumni and Industry Representative)	—
11	Mr. Naresh Kher - Member (Employer and Industry Representative)	

Agenda:

1. Monitoring of Curriculum Delivery and Academic Calendar-Even Semester 2025-26
2. Internal Audit of Academic Processes and Documentation
3. Progress of Research, Consultancy, and MoUs
4. Review of ERP Student Support Services
5. Preparation for NAAC/NBA Activities and Data Collection
6. Discussion on Student Feedback and Faculty Appraisal Process
7. Any Other Point with Permission of the Chair

Minutes of the Meeting:

The meeting began with a welcome address by the IQAC Coordinator, Dr. Prashant A. Giri, who introduced all present members and outlined the agenda for discussion. The Chairperson, Dr. Kaushal Prasad, briefed the committee on recent institutional developments. He highlighted the admission status for the First Year Engineering batch for the academic year 2025–26, the overall placement performance across departments, and the need to reinforce industry connections to further enhance placement outcomes. He also informed members about the ongoing CSR initiatives, particularly the support received from Finolex Industries for smart boards and digital infrastructure strengthening.

Under **Agenda 1**, **Dr. M. S. Yadav**, Dean Academics, presented a detailed review of curriculum delivery for the Odd Semester 2025–26 and discussed the implementation status of the Academic Calendar for the upcoming Even Semester 2025–26. Members deliberated on timely adherence to the academic schedule and emphasized the structured establishment of PEOs as well as effective use of the ERP system for identifying slow and advanced learners. **Dr. Yadav** also highlighted the need for uploading faculty teaching content on ERP and recommended its external review for quality assurance. The members unanimously agreed on the proposed monitoring measures.

For **Agenda 2**, **Dr. Yadav** further elaborated on the requirements for robust documentation practices essential for NAAC and NBA compliance. He proposed conducting two internal academic audits every year—one routine inter-departmental audit and another involving external members to ensure transparency, objectivity, and quality checks. The committee appreciated the proposal, and the members including **Dr. Bharadi, Dr. Kulkarni, Dr. Kirkire, and Saikrishna Sir** supported its implementation.

Proceeding to **Agenda 3**, **Dr. Prashant A. Giri**, IQAC Coordinator, presented the progress of research, consultancy, and MoU activities. He reported that seven Scopus-indexed research papers were added to the institutional research output, and four more were under review following the introduction of the Research Paper Reward Policy (FAMT/CIRC/412/2024). **Dr. Kirkire** suggested strengthening the Industry–Institute Interaction Cell (IIC) to promote small consultancy assignments and enhance student–industry collaborative projects. The Chairperson directed all departments to prepare a department-wise research and consultancy portfolio or leaflet showcasing available facilities. **Dr. V. A. Bharadi** added that final-year students of the IT Department are currently working on sponsored projects, reflecting positive research engagement.

Under **Agenda 4**, **Dr. Giri**, presented a review of ERP-based student support services. He highlighted implementation of remedial and bridge courses for Semester I students and also detailed the student mentoring process integrated within ERP. Members appreciated the systematic support structure being built for first-year students.

Moving to **Agenda 5**, **Dr. V. A. Bharadi**, NAAC/NBA Coordinator, briefed the committee on the status of accreditation preparedness. He informed that Mechanical, IT, and Electronics Engineering departments were preparing for their first NBA cycle under the old manual, while the Electrical Engineering department was awaiting the peer team visit. He also clarified that the new NBA manual would be applicable for departments applying from the next academic cycle. The Chairperson advised all HoDs and coordinators to strengthen data compilation efforts and ensure regular internal reviews for accreditation readiness. Members including **Dr. Yadav and Dr. Kulkarni** endorsed the recommendation.

Under **Agenda 6**, **Dr. S. B. Kulkarni**, Dean Faculty, presented the revised faculty appraisal process, which, after thorough discussion, was approved for implementation from the academic year 2025–26. He also reported successful completion of the first student feedback cycle for the Odd Semester through ERP. Discussions followed regarding the frequency and method of collecting student feedback. While the committee agreed to continue the ERP-scheduled feedback mechanism, it was further decided to refine the output structure of feedback reports. A suggestion from **Saikrishna Sir** regarding staggered/daily question-based feedback was noted for future consideration.

Under **Agenda 7**, with the permission of the Chair, the Head of the Information Technology Department presented the Program Educational Objectives (PEOs) and Program Specific Outcomes (PSOs) for approval. After a detailed review, the members - including **Dr. Kaushal Prasad, Dr. M. S. Yadav, Dr. V. A. Bharadi, Dr. S. B. Kulkarni, Dr. Kirkire, and Saikrishna Sir** - endorsed the proposal. The committee approved the PEOs and PSOs as per the recommendations of the Program Assessment and Quality Improvement Committee (PAQIC) and the Department Advisory Board (DAB).

The meeting concluded with a Vote of Thanks delivered by the IQAC Coordinator, **Dr. Prashant A. Giri**. It was resolved that the Action Taken Report (ATR) would be prepared and circulated to all members within 30 working days. The Chairperson appreciated the active participation of all members and adjourned the meeting.

Prepared by:

Dr. P. A. Giri

IQAC Coordinator



Dr. Kaushal Prasad

Chairperson

