

**Hope Foundation's
FINOLEX ACADEMY OF MANAGEMENT & TECHNOLOGY RATANGIRI**

Documents Required for confirmation of admission AY 2025-26

Following documents (as applicable) are required (All Original + 2 Sets of photocopies)

1. Receipt of payment of Rs. 1000/- for confirmation of allotted seat (Seat Acceptance Form generated and printed from CET portal).
2. Allotment letter- Printout from CET Cell Website.
3. Final merit status letter - Printout from CET Cell Website
4. Scorecard MHT-CET 2025 OR JEE Main 2025 (Paper 1) / MCA CET 2025 for MCA candidates.
5. Marksheets of all semesters /years for MCA.
6. HSC Marksheet
7. SSC Marksheet
8. SSC Passing Certificate
9. Caste Certificate (For reserved category candidates)
10. Caste Validity Certificate (For reserved category candidates)
11. Non-Creamy Layer Certificate Valid up to 31 March 2026 or beyond for OBC,DT,VJ,NT,SBC, SEBC candidates.
12. Nationality Certificate (Whichever is uploaded)
13. Domicile Certificate (Whichever is uploaded)
14. Leaving Certificate after STD XII (for FE) / after graduation (for MCA)
15. Income Certificate of 2024-25 valid up to 31/03/2026
16. EWS Certificate (if seat is allotted through EWS quota) valid for 2025-26. (Proforma V)
17. Aadhar card photocopy
18. Bank passbook- photocopy of first page of bank passbook
19. Gap certificate -If HSC/Graduation is completed in or before 2024.
20. Any other document required to substantiate the claim made in application form

Candidates are advised to keep additional photocopies with them of all documents. Further, all documents must be scanned and kept on email or drive of the candidate.

A set of Receipt cum acknowledgement and other documents verified by Scrutiny Centre (SC) with seal and signature of the concerned SC /FC.

