

Hope Foundation's
FINOLEX ACADEMY OF MANAGEMENT & TECHNOLOGY RATNAGIRI

FAMT/CIRC/368/2023
DT 28.07.2023

CIRCULAR

Subject : Reconstitution of Sports Committee

Ref. : FAMT/CIRC/604/2017 dated 15.12.2017

Sports Committee has been reconstituted w.e.f. 01.08.2023 and as follows for the AY 2023-24 & 2024-25 :

Sr. No.	Name of Faculty / Staff	Designation
01	Prof. (Dr.) Prashant A. Giri	Sports Incharge
02	Prof. Vidyasheel S. Bagade	Member
03	/ Prof. S. Sankareswari	Member
04	Prof. Sumit S. Malusare	Member
05	Mr. Amey A. Raykar	Member
06	Mr. Vijay K. Salvi	Member

The Committee will coordinate and conduct all Institute sports and maintain all the records at Institute / University / State / National and International level. Some of the key records are elaborated below -

- a) Various sports events conducted in institute, number of students participated, names of all participants with all details like registration no., class, branch etc. Winners, runner up of each event, copies of certificates issued, if any. All group events and their relevance records, Photos and news cutting of events / winners / prize distribution ceremony etc. and other related activities.
- b) Preparation and getting approval of sports budget, purchase orders, bills of purchases, details of all other expenditure related to sports and allied activities, record of sports material received and issued and issued and balance, if any
- c) Details (as elaborated in points (a) and (b)) of sports activities conducted at FAMT on behalf of University and/or other agency.
- d) Summary of all sports activities and record of sanctioned budget vs. actual expenditure for the year. All other allied records/summary needs to be prepared as required from time to time.
- e) The committee needs to submit the detailed yearly report of all sports activities at Institute level and also details of participation of FAMT students out of Institute during the year to the undersigned by 20th March every year.
- f) All above records need to be preserved for future references.


Principal

Copy :- All Deans / All HoDs – Circulation among department / Registrar / All concerned / Faculty I/c – Student Affairs / office
