

**HOPE FOUNDATION'S  
FINOLEX ACADEMY OF MANAGEMENT & TECHNOLOGY,  
RATNAGIRI.**

Minutes of College Development Committee (CDC) Meeting (CDC / Meeting / 01 / 2023-24) held on 24 November 2023 through Google Meet at 04.00 p.m.

Following were present -

Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara	<i>Aruna Katara</i>
2	Ms. Amrita M. Katara	<i>Amrita</i>
3	Mr. Saikrishna Bennuru	<i>Saikrishna Bennuru</i>
4	Dr. Kaushal Prasad	<i>Kaushal Prasad</i>
5	Dr. Vinayak A. Bharadi	<i>Vinayak A. Bharadi</i>
6	Dr. Milind S. Kirkire	<i>Milind S. Kirkire</i>
7	Dr. Yogesh G. Mulye	<i>Yogesh G. Mulye</i>
8	Prof. Girish G. Bhide	<i>Girish G. Bhide</i>
9	Dr. Surendra Thakurdesai	<i>Surendra Thakurdesai</i>
10	Dr. Sharada V. Chougule	<i>Sharada V. Chougule</i>
11	Mr. Gajanan D. Targaonkar	<i>Gajanan D. Targaonkar</i>
12	Mr. Naresh Kher	<i>Naresh Kher</i>
13	Mr. Yogesh Bhongle	<i>Yogesh Bhongle</i>
14	Mr. Rudrik S. Shendage	<i>Rudrik S. Shendage</i>
15	Ms. Akshata M. Sardesai	<i>Akshata M. Sardesai</i>

**Welcome address by Principal-**

To begin with the Chairperson and Principal welcomed all the CDC members.

With the welcome note, the CDC discussed and decided the following points as per the agenda.

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara	<i>Aruna Katara</i>	2	Ms. Amrita M. Katara	<i>Amrita</i>
3	Mr. Saikrishna Bennuru	<i>Saikrishna Bennuru</i>	4	Mr. Gajanan D. Targaonkar	<i>Gajanan D. Targaonkar</i>
5	Dr. Kaushal Prasad	<i>Kaushal Prasad</i>	6	Dr. Milind S Kirkire	<i>Milind S Kirkire</i>
7	Dr. Vinayak A. Bharadi	<i>Vinayak A. Bharadi</i>	8	Mr. Surendra Thakurdesai	<i>Surendra Thakurdesai</i>
9	Dr. Yogesh G. Mulye	<i>Yogesh G. Mulye</i>	10	Mr. Naresh Kher	<i>Naresh Kher</i>
11	Prof. Girish G. Bhide	<i>Girish G. Bhide</i>	12	Mr. Yogesh Bhongle	<i>Yogesh Bhongle</i>
13	Dr. Sharada V. Chougule	<i>Sharada V. Chougule</i>	14	Mr. Rudrik S. Shendage	<i>Rudrik S. Shendage</i>
15	Ms. Akshata M. Sardesai	<i>Akshata M. Sardesai</i>			

1. Minutes of earlier meeting dated 25<sup>th</sup> January 2023 were read and approved by all the members of the meeting.

Action taken report on previous meeting also presented to all members.

Sr. No.	Point	Action Taken
1	Application to AICTE for Extension of Approval for AY 2023-24.	Application to AICTE for Extension of Approval for AY 2023-24 is submitted without any change in Engg. and MCA. Approval from AICTE is received.
2	Proposal of Fee for A.Y. 2023-24 to FRA	Fee Regulating Authority (FRA) declared the following fee for A. Y. 2023-24. Engineering (UG): Rs.97,000/- MCA (PG): Rs.66,000/-
3	Promotion cases and/or increase in Grade Pay to Non-Teaching Staff	Proposal for 22 non-teaching staff for promotion/Grade Pay rise was approved and incorporated w.e.f. 1st January 2023.

## 2. Approval of new student members of CDC

In view of the completion of course of earlier students' representatives ( Mr. Taha Jiwaji and Ms. Shweta Salgaonkar), new students' representatives were appointed in CDC.

SR	Name of Student Representative	Designation
1	Ms. Akshata M. Sardesai	Student's Secretary (Girls)
2	Mr. Rudrik S. Shendage	Student's Secretary (Boys)

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Girish Bhide

The appointment was approved by all the members of CDC.

## 3. Review of Admission for Academic Year 2023-24.

The principal presented the admission statistics for the year 2023-24 for First Year Engineering, Direct Second Year Engineering and MCA.

Members of CDC reviewed the same.

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara	<i>Aruna M. Katara</i>	2	Ms. Amrita M. Katara	<i>Amrita M. Katara</i>
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5	Dr. Kaushal Prasad	<i>Kaushal Prasad</i>	6	Dr. Milind S Kirkire	<i>Milind S Kirkire</i>
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11	Prof. Girish G. Bhide	<i>Girish G. Bhide</i>	12	Mr. Yogesh Bhongle	<i>Yogesh Bhongle</i>
13	Dr. Sharada V. Chougule	<i>Sharada V. Chougule</i>	14	Mr. Rudrik S. Shendage	<i>Rudrik S. Shendage</i>
15	Ms. Akshata M. Sardesai	<i>Akshata M. Sardesai</i>			

**4. Application for EoA to AICTE without any changes in current academic programs for AY 2024-25.**

It was proposed to continue Sanctioned Intake of AY 2023-24 without any change for A. Y. 2024-25 and submit the application for Extension of Approval on similar lines to AICTE.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Saikrishna Bennuru

Members of CDC approved the same.

**5. Review of affiliation report submitted to University for AY 2024-25.**

The status of continuation of affiliation for AY 2024-25 was updated to all CDC members. The affiliation report for AY 2024-25 was submitted to University of Mumbai in August 2023 as per norms of University of Mumbai. A visit of Local Inquiry Committees is awaited.

CDC members reviewed the same.

**6. Review letter regarding LIC visit for PhD programs.**

Principal updated all members of CDC about the status of continuation of recognition for the Ph.D. Program.

Letter from University of Mumbai has been received regarding appointment of Local Inquiry Committee for continuation of recognition for the degree course in the subject of Ph.D. Research Centre Mechanical Engineering and Ph.D. Information Technology for the A. Y. 2023-24. Accordingly, LIC visit will be scheduled in due course of time.

The same was reviewed by all CDC members.

**7. Formation of various committees- Anti Ragging /SC-ST/ICC/WDC /Student Council.**

Principal updated about various committees formed as per the guidelines from University of Mumbai, AICTE and DTE.

Sr. No.	Name of Committee	Circular No.
1	Committee for SC / ST	FAMT / CIR / 21A / 2022
2	Women Development Cell	FAMT / CIR / 344 / 2022
3	Anti Ragging Committee	FAMT / OFFORD/ 390A / 2023
4	Internal Complaint Committee	FAMT / CIR / 343 / 2022
5	Students' Council	FAMT / CIRC / 584 / 2023
6	Internal Quality Assurance Cell	FAMT / CIRC / 228 / 2021

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13	Dr. Sharada V. Chougule		14	Mr. Rudrik S. Shendage	
15	Ms. Akshata M. Sardesai				

Proposed by Dr Kaushal Prasad  
 Seconded by Dr Yogesh Mulye

The CDC ratified the same.

**8. Review of Admission Regulating Authority (ARA) proposal for A. Y. 2022-23.**

It is updated that, the proposal of Admission for the Academic Year 2022-23 is submitted to Admission Regulating Authority (ARA). All admissions in First Year Engineering, Direct Second Year Engineering and MCA has been approved by D.T.E. and letter of confirmation is received. Approval from ARA has also been received.

The same was reviewed by all the CDC members.

**9. Update about Placements.**

The principal presented a detailed report of Training activities and Placement status till October 2023 for information of all CDC members.

CDC members reviewed the same.

**10. Cash Flow Statement F. Y. 2023-24.**

A detailed Cash Flow Statement / Budget is presented for the year 2023-24.

Proposed by Dr Kaushal Prasad  
 Seconded by Mr. Saikrishna Bennuru

Members of the committee reviewed the Sources and Applications of Funds and approved the same.

**11. Ratification of increase in D.A. from 113% to 119%.**

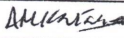

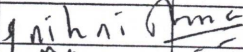



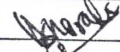




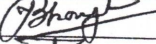
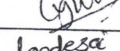

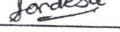
Rate of Dearness Allowance (D.A.) is increased from 113% to 119% for all Faculty and Staff with effect from September 2023.

The same was incorporated in the Cash Flow Statement for the year 2023-24.

It was proposed to increase the rate of D.A. to 125% from 1<sup>st</sup> November 2023.

Proposed by Dr Kaushal Prasad  
 Seconded by Mr. Saikrishna Bennuru

Members of CDC approved the same.

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13	Dr. Sharada V. Chougule		14	Mr. Rudrik S. Shendage	
15	Ms. Akshata M. Sardesai				

**12. Seventh Pay Commission Implementation Feasibility.**

Principal presented detailed feasibility report for Seventh Pay Commission Implementation.

It is observed that Seventh Pay Commission implementation would lead to an increase in salary by 25% approximately. Considering all the factors and Current Cash Flow it is observed that the implementation of Seventh Pay Commission is not feasible at this stage.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Saikrishna Bennuru

Members of CDC reviewed and approved the same unanimously.

**13. Discussion on maximum Tuition Fee institute should take.**

Members of CDC discussed the maximum Tuition Fee institute should charge. Various aspects effecting fees are discussed such as increasing Salary, Operational Costs, Mandatory Expenses and other overheads.

Fees of nearby colleges and the competition are also considered.

Considering the institute's mission, it is decided to ensure only moderate increase in the Tuition Fee by all CDC members.

**14. Update about CSR funds received and utilization.**

Principal presented a report on infrastructure augmentation out of CSR fund received from Mukul Madhav Foundation and Finolex Industries Limited, Ratnagiri.

Principal also presented a report on the proposed expenditure for the CSR received in the current year from Finolex Industries Ltd.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Gajanan Targaonkar

Members of CDC approved the same.

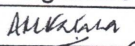

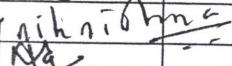





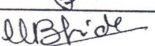



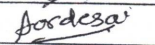

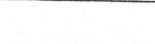
**15. Scholarship in Tuition Fee to meritorious and needy students.**

Summary of institute level scholarship is presented for earlier years. On the similar lines, it is proposed to offer scholarship in Tuition Fee to meritorious and needy students.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Saikrishna Bennuru.

Members of CDC approved the same.

**16. Fee fixation proposal for A. Y. 2024-25.**

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
3	Mr. Saikrishna Bennuru		4	Mr. Gajanan D. Targaonkar	
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11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Dr. Sharada V. Chougule		14	Mr. Rudrik S. Shendage	
15	Ms. Akshata M. Sardesai				

Principal updated to members of CDC about status of Fee fixation proposal.

Proposal for fixation of fee for A. Y. 2024-25 to Fee Regulating Authority (FRA) is in progress. The same will be submitted before 30<sup>th</sup> November 2023 as per the norms of FRA.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Gajanan Targaonkar

The same was reviewed by all the members of CDC.

#### 17. Appointment of Statutory Auditor

It is proposed to reappoint P. G. Bhagwat LLP, Pune as a statutory auditor for the financial year 2023-24.

Proposed by Mr. Saikrishna Bennuru.  
Seconded by Ms. Amrita Katara

The same was ratified by all the CDC members. The decision is to be placed before the Governing Body for final ratification.

#### 18. Update about NBA and NAAC

The details of activities of IQAC and progress of NAAC and NBA was presented before the CDC members.

Proposed slots of experts visit for NBA and NAAC are also presented.

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Saikrishna Bennuru.

The same was ratified by all the members of CDC.

#### 19. Long Service Awards for FAMT Faculty and Staff

A summary of long service awards given in earlier years was presented by the Principal. This year 30 Faculty and Staff members are eligible to take this award.

It is proposed to schedule Award Ceremony on the day of inauguration ceremony of Annual Days 2024 in the kind presence of **Hon. President Madam** and **Hon. Managing Trustee**.

Proposed by Dr Kaushal Prasad  
Seconded by Dr Vinayak Bharadi

The same was discussed and approved by all the members of CDC.

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1	Mrs. Aruna M. Katara	<i>Aruna</i>	2	Ms. Amrita M. Katara	<i>Amrita</i>
3	Mr. Saikrishna Bennuru	<i>Saikrishna</i>	4	Mr. Gajanan D. Targaonkar	<i>Gajanan</i>
5	Dr. Kaushal Prasad	<i>Kaushal</i>	6	Dr. Milind S Kirkire	<i>Milind</i>
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13	Dr. Sharada V. Chougule	<i>Sharada</i>	14	Mr. Rudrik S. Shendage	<i>Rudrik</i>
15	Ms. Akshata M. Sardesai	<i>Akshata</i>			

**20. Annual Day and Sports Schedule Finalization**

It is proposed to schedule Annual Day and Sports in the month of January 2024. The proposed dates are –

~~23~~-23-24 January 2024

23-24-25 January 2024

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Girish Bhide

CDC reviewed the same and suggested to finalize the dates as per the availability of guests of honor and dignitaries with approval from President.

**21. Academic and Sports Awards**

It is proposed to offer the following Academic and Sports awards to students as per the regular practice in the A. Y. 2023-24.

Academic Awards-

Sr. No.	Name of the Award
1	Chairman's Award
2	Late Mrs. Mohini P. Chhabria Award
3	University Ranker Award (if applicable)
4	Best Student Award

Sports Awards-

Sr. No.	Name of the Award
1	Best Sports Person (Boy)
2	Best Sports Person (Girl)

Proposed by Dr Kaushal Prasad  
Seconded by Mr. Gajanan Targaonkar

The same was approved by all CDC membe.

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15	Ms. Akshata M. Sardesai				

## 22. Any other point:

## a. Centre of Excellence in Electronics &amp; Telecommunication Engineering.

It was proposed to have an Industry Sponsored Centre of Excellence in the Department of Electronics & Telecom Engineering.

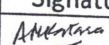

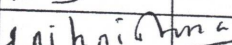




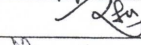



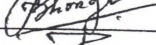
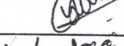
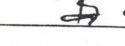
Proposed by Dr Sharada Chougule  
Seconded by Dr. Kaushal Prasad

CDC members reviewed the same and approved industry sponsored Centre of Excellence in the Department of Electronics and Telecommunication Engineering.

The meeting ended with thanks to the Chair and all CDC members.

  
Prepared by  
Mr Gajanan D Targaonkar

  
Read By  
Dr. Kaushal K. Prasad  
Principal and Member Secretary

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
3	Mr. Saikrishna Bennuru		4	Mr. Gajanan D. Targaonkar	
5	Dr. Kaushal Prasad		6	Dr. Milind S Kirkire	
7	Dr. Vinayak A. Bharadi		8	Mr. Surendra Thakurdesai	
9	Dr. Yogesh G. Mulye		10	Mr. Naresh Kher	
11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Dr. Sharada V. Chougule		14	Mr. Rudrik S. Shendage	
15	Ms. Akshata M. Sardesai	