

**HOPE FOUNDATION'S
FINOLEX ACADEMY OF MANAGEMENT & TECHNOLOGY,
RATNAGIRI.**

Minutes of College Development Committee (CDC) Meeting (CDC / Meeting / 01 / 2022-23) held on 25 January 2023 through Google Meet at 11.00 a.m.

Following were present -

Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara	<i>Aruna Katara</i>
2	Ms. Amrita M. Katara	<i>Amrita Katara</i>
3	Mr. Saikrishna Bennuru	<i>Saikrishna Bennuru</i>
4	Dr. Kaushal Prasad	<i>Dr. Kaushal Prasad</i>
5	Dr. Vinayak A. Bharadi	<i>Dr. Vinayak A. Bharadi</i>
6	Dr. Milind S. Kirkire	<i>Dr. Milind S. Kirkire</i>
7	Dr. Yogesh G. Mulye	<i>Dr. Yogesh G. Mulye</i>
8	Prof. Girish G. Bhide	<i>Prof. Girish G. Bhide</i>
9	Dr. Surendra Thakurdesai	<i>Dr. Surendra Thakurdesai</i>
10	Gajanan D. Targaonkar	<i>Gajanan D. Targaonkar</i>
11	Mr. Yogesh Bhongle	<i>Mr. Yogesh Bhongle</i>
12	Mr. Jiwaji Taha	<i>Mr. Jiwaji Taha</i>
13	Ms. Shweta Salgaonkar	<i>Ms. Shweta Salgaonkar</i>

Absentees

Sr.	Name
1.	Dr. Sharada V. Choughule
2.	Mr. Naresh Kher

Welcome address by Principal-

To begin with the Chairperson and Principal welcomed all the CDC members.

With the welcome note, the CDC discussed and decided the following points as per the agenda.

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara	<i>Aruna Katara</i>	2	Ms. Amrita M. Katara	<i>Amrita Katara</i>
3	Mr. Saikrishna Bennuru	<i>Saikrishna Bennuru</i>	4	Gajanan D. Targaonkar	<i>Gajanan D. Targaonkar</i>
5	Dr. Kaushal Prasad	<i>Dr. Kaushal Prasad</i>	6	Dr. Milind S Kirkire	<i>Dr. Milind S Kirkire</i>
7	Dr. Vinayak A. Bharadi	<i>Dr. Vinayak A. Bharadi</i>	8	Mr. Surendra Thakurdesai	<i>Mr. Surendra Thakurdesai</i>
9	Dr. Yogesh G. Mulye	<i>Dr. Yogesh G. Mulye</i>	10	Mr. Jiwaji Taha	<i>Mr. Jiwaji Taha</i>
11	Prof. Girish G. Bhide	<i>Prof. Girish G. Bhide</i>	12	Mr. Yogesh Bhongle	<i>Mr. Yogesh Bhongle</i>
13	Ms. Shweta Salgaonkar	<i>Ms. Shweta Salgaonkar</i>			

1. Minutes of earlier meeting dated 30th March 2022 were read by all the members of the meeting.

Action taken report on previous meeting also presented to all members.

Sr. No.	Point	Action Taken
1	Increase in sanctioned intake of MCA from 60 to 90 from AY. 2022-23	AICTE, DTE and University of Mumbai has approved the proposal. All approval letters have been received. Accordingly, admissions were made with SI 90 in AY 2022-23.
2	Closure of M.E. Machine Design from AY. 2022-23	Approval from University of Mumbai is pending. The same will be again proposed from AY 2023-24.
3	Ph. D. Center in Mechanical Engineering	Approval from University of Mumbai was received with sanctioned intake of 10. Accordingly 04 students are admitted in AY 2022-23.
4	Fee Fixation for AY 2022-23	Fee regulatory authority has approved the proposal to maintain the same fee as of AY 2021-22 for AY 2022-23. Accordingly, students were admitted with declared fees.

The minutes of the meeting were approved unanimously by all the CDC members.

2. Approval of new student members of CDC

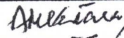

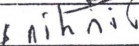








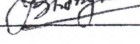

In view of the completion of course of earlier students' representatives (Mr Parth Sawant and Ms Muktee Kamble), new students' representatives were appointed in CDC from 25 January 2023 to 31 July 2023 on honorary basis.

SR	Name of Student Representative	Designation
1	Mast. Taha Jiwaji (BE Mechanical)	President, College Students' Council
2	Ms. Shweta Salgaonkar (BE IT)	Secretary, College Students' Council

Proposed by Dr Kaushal Prasad

Seconded by Mr. Girish Bhide

The appointment was approved by all the members of CDC.

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1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
3	Mr. Saikrishna Bennuru		4	Gajanan D. Targaonkar	
5	Dr. Kaushal Prasad		6	Dr. Milind S Kirkire	
7	Dr. Vinayak A. Bharadi		8	Mr. Surendra Thakurdesai	
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11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Ms. Shweta Salgaonkar				

3. Update of results of AY 2021-22 and admission status of AY 2022-23

The principal presented the results of May 2022 examinations and shared about university rank holders of FAMT. The principal also appraised all members of CDC about the status of regular and new admissions in AY 2022-23.

4. Update about continuation of affiliation and details of various LIC visits

The status of continuation of affiliation for AY 2023-24 was updated to all CDC members. The application for AY 2023-24 was submitted to University of Mumbai in August 2022 as per norms of University of Mumbai. The details regarding visits of Local Inquiry Committees was also informed to all the members of CDC by Principal.

5. Update about Honors and Minor Programs by University of Mumbai

The principal appraised all CDC members about the introduction of various honors and minor programs initiated by University of Mumbai in FAMT from AY 2022-23. The detailed sheet was presented to all the members of CDC. A total of four courses, i.e. Artificial Intelligence and Machine Learning; Data Science; Electric Vehicles and Waste Technology have been offered under this scheme. It was also updated that this will provide a great opportunity for students to upgrade their knowledge in these courses of future.

CDC members approved the introduction of Honors and Minor programs in FAMT w.e.f. AY 2022-23.

6. Application to AICTE for Extension of Approval for AY 2023-24.

It was discussed and decided to apply to AICTE for Extension of Approval only with no change in existing intake for B.E. and MCA courses. It was also decided to apply for progressive closure of M.E. (Machine Design) w.e.f. from July 2023. Further, if AICTE provision permits (APH 2023-24), application for change of address of trust shall be also be made along with regular EoA.

Proposed by Dr Kaushal Prasad
Seconded by Ms. Amrita Katara

The same was approved by all CDC members.

7. Cash Flow 2022-23

A detailed cash flow statement for AY 2022-23 was presented to all members.

Sources and application of funds for the period were discussed by members of CDC.

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1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
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5	Dr. Kaushal Prasad		6	Dr. Milind S Kirkire	
7	Dr. Vinayak A. Bharadi		8	Mr. Surendra Thakurdesai	
9	Dr. Yogesh G. Mulye		10	Mr. Jiwaji Taha	
11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Ms. Shweta Salgaonkar				

Proposed by Mr. Gajanan Targaonkar
Seconded by Mr. Saikrishna Bennuru.

The CDC approved the cash flow for AY 2022-23 unanimously.

The CDC suggested that the same may be put forward to the Governing Body for final approval.

8. Fee fixation for AY 2022-23 and Proposal of Fee for A.Y. 2023-24

It was appraised to all CDC members about the declaration of fee structure for AY 2022-23 by Fee Regulatory Authority (FRA). The declaration of fee is in line with our proposal for fixation of fee for AY 2022-23.

Further, it was also informed to all CDC members that FAMT has submitted a proposal for fee fixation for AY 2023-24 on 15 November 2022.

Proposed fee structure for A.Y. 2023-24
Engineering (UG): Rs.98,779/-
Engineering (PG): Rs.52,784/-
MCA (PG): Rs.93,400/-

Further, it was also updated to all CDC members that proposal for fee fixation is line with one of the objectives (**Technical education at affordable cost**) of FAMT and considering financial position of most of the students increase in the fee should be marginal.

Declaration of Fee for AY 2023-24 by Fee Regulating Authority is awaited. It was suggested to place this point before the Governing Body for final approval.

Proposed by Dr Kaushal Prasad
Seconded by Mr. Saikrishna Bennuru.

The same stands approved by all the CDC members.

9. Enhancement in Dearness Allowance and its applicability

The point of enhancement of DA of faculty and staff of FAMT was discussed. The decision by the Managing Body of Trust of enhancing DA to 113% with effect from 1st January 2023 only in prospective manner was tabled for ratification by CDC members.

Further, all the applications/requests received regarding DA enhancement will be governed in a prospective manner with effect from 1st January 2023.

Further, the decision of maintaining uniform DA among all employees of FAMT with effect from 1st January 2023 in a prospective manner was also ratified by all the CDC members.

Proposed by Dr Kaushal Prasad
Seconded by Mr. Saikrishna Bennuru.

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11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Ms. Shweta Salgaonkar				

The same stands ratified by all the members of CDC.

The decision is to be placed before the Governing Body for final approval

10. Progress about CSR activity from FIL and TCS.

Principal presented a report on infrastructure augmentation out of CSR fund received from Finolex Industries Limited, Ratnagiri. (Received in July 2022) through parent trust (HFRC) amounting to Rs.64 lakhs. The donation from TCS in the form of 50 think clients was also recorded for the information of all CDC members which was received through the parent trust (HFRC).

11. Concessional Fee to students of Direct Second Year Engineering (DSE)

The proposal to offer concessional fee to 15 students who were admitted in DSE at institute level (against Vacancy Round) in AY 2022-23 was discussed. It was appraised to all members that annual income of these students is below the limit prescribed by Govt. of Maharashtra. These students are not eligible for any concession by Govt. as they were admitted at institute level.

On this backdrop, it was decided by all the members to offer concessional fee (50% Tuition Fee waiver) to these 15 students for the entire duration of course.

Academic Year	2022-2023	2023-2024	2024-2025	TOTAL
Class	SE	TE	BE	
Amount of scholarship for total 15 students in INR	6,09,375/-	6,09,375/-	6,09,375/-	18,28,125/-

Proposed by Dr Vinayak Bharadi
Seconded by Mr. Saikrishna Bennuru.

The concession in fee for these 15 students was approved by all CDC members unanimously.
The decision is to be placed before the Governing Body for final approval.

12. Amendment to existing Leave Policy

The amendment to the existing leave policy which was approved by the Managing Body of the Trust was tabled before all CDC members for ratification.

Proposed by Dr Kaushal prasad
Seconded by Mr. Saikrishna Bennuru.

The same was ratified by all the members of CDC.
The decision is to be placed before the Governing Body for final approval.

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7	Dr. Vinayak A. Bharadi		8	Mr. Surendra Thakurdesai	
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11	Prof. Girish G. Bhide		12	Mr. Yogesh Bhongle	
13	Ms. Shweta Salgaonkar				

13. Policy for Career Advancement Scheme (CAS) for regular faculty members of FAMT

It was appraised to all members of CDC regarding implementation of CAS policy for regular faculty members of FAMT w.e.f. 1st July 2022 after approval of the Managing Body of the Trust. Accordingly, implementation of AGP for all eligible regular faculty members was made w.e.f. 1st July 2022. The policy along with implementation of AGP w.e.f. 1st July 2022 (which was already circulated among faculty) was tabled for ratification by all the CDC members.

Proposed by Mr. Saikrishna Bennuru.

Seconded by Ms. Amrita Katara

The same was ratified by all the CDC members. The decision is to be placed before the Governing Body for final approval.

14. Regular increment of AY 2016-17 and AY 2020-21

The scenario and background of regular increments in AY 2016-17 and AY 2020-21 was tabled before CDC members. The decision of declining all applications for regular increments in AY 2016-17 and AY 2020-21 by Managing Body of the trust in this regard was placed for ratification.

Proposed by Mr. Saikrishna Bennuru.

Seconded by Ms. Amrita Katara

The same was ratified by all the members of CDC.

The decision is to be placed before the Governing Body for final approval.

15. Formation of Department of Computer Science and Engineering (AI&ML)

On the background of commencement of Computer Science and Engineering (AI&ML), it was decided to form the new department. Accordingly, some of the eligible faculty members and non-teaching staff were internally allocated to the Department of CSE (AI& ML) as per compliance norms.

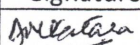

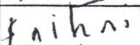










Proposed by Dr Yogesh Mulye.

Seconded by Dr Vinayak Bharadi

The same was discussed and approved by all the members of CDC.

16. Promotion cases and/or increase in Grade Pay to Non-Teaching Staff

The decision of Managing Body of the Trust for increment in Grade Pay / promotion to non-teaching staff was tabled for discussion and ratification by CDC members.

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1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
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13	Ms. Shweta Salgaonkar				

Further, it was also decided to prepare a suitable policy for promotion/Grade Pay rise of non-teaching staff due to absence of guidelines/norms by any Governing Authority, The same should be tabled before CDC in the next CDC meeting.

Proposed by Dr Kaushal Prasad
Seconded by Mr Saikrishna Bennuru

The same was discussed. Accordingly, proposal for 22 non-teaching staff for promotion/Grade Pay rise was ratified by all the CDC members w.e.f. 1st January 2023.

The decision is to be placed before the Governing Body for final approval.

17. Ph.D. course fee

The proposal of application of UG Fees, as declared by FRA from time to time, to all Ph.D. courses was put up for discussion and approval.

Proposed by Dr Kaushal Prasad
Seconded by Mr. Saikrishna Bennuru.

After discussions, the same was approved by all CDC members w.e.f. AY 2023-24.

The decision is to be placed before the Governing Body for final approval.

18. Formation of various committees

The principal updated about formation of various committees according to guidelines /norms of AICTE, DTE and University of Mumbai. Accordingly, committees for IQAC, WDC, SC-ST, ICC and Anti Ragging were formed and are functional.

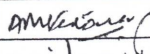

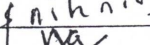

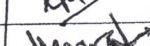





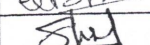

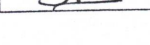
Proposed by Dr Kaushal Prasad
Seconded by Mr. Girish Bhide

The CDC approved the same unanimously.

The CDC suggested that the same may be put forward to the Governing Body for approval.

19. Update about progress of NAAC, NBA and IQAC activities.

The details of activities of IQAC and progress of NAAC and NBA was presented before the CDC members. The necessary expenditure for filing / submission of NBA report (Approx Rs.12 lakhs) has already been accommodated in the Cash Flow of AY 2022-23. The proposed outline for submission of NBA is as under

Sr. No.	Name	Signature	Sr. No.	Name	Signature
1	Mrs. Aruna M. Katara		2	Ms. Amrita M. Katara	
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5	Dr. Kaushal Prasad		6	Dr. Milind S Kirkire	
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13	Ms. Shweta Salgaonkar				

Sr No	Activity	Tentative Schedule
1	NAAC (2 nd cycle) AQAR	Submitted on 30 December 2022
2	Approval of AQAR by NAAC	Received in January 2023.
3	Application to NAAC for 2 nd cycle	Planned in December 2023.
4	NBA -SAR	Planned to be uploaded by 30 May 2023

Proposed by Dr Vinayak Bharadi
Seconded by Dr Yogesh Mulye

20. Review of Training and Placement status

The principal presented a detailed report of Training activities and Placement status till December 2022 for information of all CDC members. Some of the key points are as under-

SR No	Activity	Information
1	Number of companies visited till date	20
2	Number of students placed till date	198
3	Number of Training Events till date	15

The President and Managing Trustee of the trust congratulated all the members of Training & Placement Team and advised to continue the efforts for more placements.

21. Any other point:

NIL

The meeting ended with thanks to the Chair and all CDC members.

Prepared by
Mr Gajanan D Targaonkar

Read By
Dr. Kaushal K. Prasad
Principal and Member Secretary

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