

**Hope Foundation's**  
**Finolex Academy of Management and Technology**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meeting**  
**Reference: FAMT/CIR/02/2022 dated 1<sup>st</sup> June 2022**

**Attendees:**

Sr.	Name	Designation	Signature
1.	Dr. Kaushal Prasad	Principal & Chairperson	
2.	Mr. Saikrishna B.	Management Representative	
3.	Dr. Y. G. Mulye	Coordinator & NAAC Co-coordinator	
4.	Dr. V.A. Bharadi	NAAC Coordinator	
5.	Mr. G. D. Targaonkar	Registrar	
6.	Dr. S. B. Kulkarni	Senior Faculty	
7.	Dr. M.S. Kirkire	Senior Faculty	
8.	Prof. G. G. Bhide	Senior Faculty	
9.	Prof. G. S. Kulkarni	Senior Faculty	
10.	Mr. Manohar Patel	Society Representative	

**Absentee:**

- 1) Mr. Y. B. Bhongale
- 2) Mr. Yash Jadhav
- 3) Ms. Afshan Majgaonkar

The following points were discussed in the meeting of Internal Quality Assurance Cell (IQAC) on June 1<sup>st</sup>, 2022 at 11:00 AM:

**1. Item No. 1: Review of earlier NAAC meeting**

Principal welcome to IQAC members. IQAC Coordinator presented the action taken report of earlier IQAC meeting.

**2. Item No. 2: Discuss Plan of Action for AY2022-23**

- 2.1. To update the teaching material from online and face to face teaching viewpoint
- 2.2. To plan for smooth conduct of Teaching-Learning Process
- 2.3. To finalize and implement plan (calendar) for preparation and submission of reports, documents and planning by departments, committees and individuals
- 2.4. To strengthen TnP activities
- 2.5. To conduct Department Audit
- 2.6. To get at least one department NBA Accredited

**3. Item No. 3: Discuss Department PEOs and PSOs**

HoDs of IT, Mechanical and Electronics and Telecommunication department presented the PEOs and PSO finalized by the department with justification. The same was approved in the meeting after deliberations.

**4. Item No. 4: Update about NBA preparation**

The NBA Coordinator and Co-coordinator updated about the progress of NBA. Principal and IQAC Director directed to expediate the work.



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**5. Item No. 5: Other point**

As discussed in the earlier IQAC meeting, the reviewed calendar for preparation and submission of reports, documents and planning by departments, committees and individuals were presented in the meeting and approved

No other issue was raised, and the meeting ended with thanks.

**Prepared by: Dr. Yogesh Mulye, IQAC Coordinator, NAAC & NBA, Co-coordinator**

**Date: June 17, 2022**

*Yogesh Mulye*