

Hope Foundation's  
FINOLEX ACADEMY OF MANAGEMENT AND TECHNOLOGY, RATNAGIRI

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FAMT/NOTICE/278/2020  
DATE: 19/12/2020

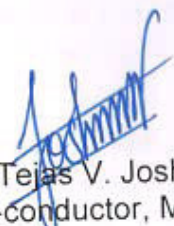
**Notice**

- Ref:** 1) University of Mumbai circular Exam/DBOEE/ICC/2020-21-02, Dated 08/09/2020  
2) FAMT College FAMT Circular FAMT/CIRC/195/2020, Dated 09/09/2020  
3) University of Mumbai circular Exam/DBOEE/ICC/2020-21-10, Dated 22/09/2020

This is to inform the students appearing for II Half 2020 MCA ATKT examinations (Dec. 2020 ATKT Examination) that a Mock test of all students will be conducted through online mode on 20/12/2020 from 11.00 am to 01.00 pm.

This mock test will be conducted to create awareness about process and pattern of online Examination. All concerned students are required to appear for this Mock Exam.

All the are required to carefully read and obey the General Instructions for students while appearing for the examination (Annexure E)

  
Tejas V. Joshi  
Chief-conductor, MCA

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HOD MCA/Exam section/Website coordinator/Exam conduction Team of MCA/Office

## Annexure E

### University of Mumbai

1. You are advised to be at the location where there is a good internet connectivity
2. You must have sufficient internet data pack available for examination on your gadget
3. Make sure that the gadget which you are using is fully charged before the commencement of the examination
4. As far as possible use laptops or desktops with web camera for your exams
5. Following activities during examination will be treated as unfair means / malpractice case
  - a. Sharing screen with any other member
  - b. Browsing other websites, taking screen shots and sharing the same with any other person or on social media
  - c. Running any other application on the gadget through which you are appearing for the examination
6. The question paper will have both MCQs and subjective/descriptive questions with equal weightage and based on entire syllabus.
7. Duration of the examination is 2 hours, 1 hour 30 minutes and 1 hour for 80, 60 and 40 Marks respectively. You will get additional 15 to 20 minutes to scan and upload the answer paper.
8. Online block wise supervisors similar to offline examinations will proctor the examination. They may verify the identity of the student appearing for the examination by seeing their college Identity Card or Hall Ticket or Aadhar Card or PAN Card.
9. Examination link sent to you will become active 5 minutes prior to the scheduled time on the date of examination. You are expected to start attempting the questions at scheduled examination time. The link will automatically get deactivated at the end of the scheduled time.
10. Enter your personal information including examination seat number, wherever asked, with due care
11. Please use A4/legal (full scape) size paper to write the answers of subjective questions.
12. You have to write the semester and subject name along with his/her examination seat number, duly signed by him/her, and page number in typical format (current page number/total pages) i.e. 2/7 or 3/10 (2 and 3 indicates current page number and 7 or 10 indicates total number of pages respectively on which answers are written) on each and every page.
13. Use the scanning app to scan the question wise answers in PDF and upload the same using the specific link provided in the Google Form.