
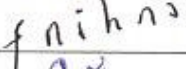



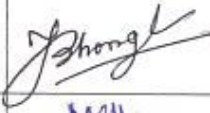


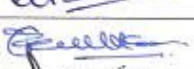
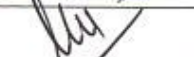
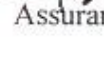


**Hope Foundation's
Finolex Academy of Management and Technology**

**Minutes of Meeting of Internal Quality Assurance Cell
Reference: FAMT/CIR/ 04 /2017 dated Dec 20, 2017**

Attendees:

Sr. no	Name	Designation	Signature
1.	Dr. Kaushal Prasad	Principal & IQAC Chairperson	
2.	Mr. Saikrishna B.	Management Representative	
3.	Dr. Y. G. Mulye	IQAC Coordinator	
4.	Dr. V.A. Bharadi	NAAC Coordinator	
5.	Mr. Naresh Kher	Member FIL- Assistant General Manager, Environment	
6.	Mr. Y. B. Bhongale	Member BSNL- Senior Divisional Engineer (Ex- Student of FAMT)	
7.	Dr. M.S. Kirkire	Member	
8.	Dr. S. B. Kulkarni	Member	
9.	Prof. G. G. Bhide	Member	
10.	Prof. G. S. Kulkarni	Member	
11.	Mr. G. D. Targaonkar	Member	

The following points were discussed in the meeting of Internal Quality Assurance Cell on January 10, 2018 at 06:00 pm in the Conference room:

1. Review of the NAAC Work:

The NAAC Coordinator presented the progress of NAAC work and informed about the New NAAC framework to the committee. IQAC Coordinator presented the action taken report of previous IQAC meeting.

2. Presentation of CO-PO System:

Dr. Vinayak Bharadi and Prof. Santosh Jadhav presented and explained in detail the proposal for -

- Preparation of COs, PSOs and its mapping with POs.
- Implementation of Blooms taxonomy
- Implementation mechanism for calculation of CO-PO attainment.

The proposal was thoroughly discussed and accepted for implementation from academic year 2017-18.

3. Presentation on system for Slow and Advance learners:

Dr. Vinayak Bharadi and Prof. Santosh Jadhav presented and explained in detail the automated system for identifying slow and advance learners. Dr. Milind Kirkire proposed the efforts to be taken on these students to improve their performance.

**Hope Foundation's
Finolex Academy of Management and Technology**

The proposal was thoroughly discussed and accepted for implementation from academic year 2017-18.

4. Presentation on Modifications in Instructions, Guidelines and Minimum Specifications for departments:

IQAC Coordinator proposed the modifications in **Instructions, Guidelines and Minimum Specifications** issued for the departments. The modifications were accepted by the committee.

5. Presentation of Instructions, Guidelines and Minimum Specifications for committees:

As suggested in earlier IQAC meeting IQAC coordinator presented the **Instructions, Guidelines and Minimum Specifications** formulated for committees.

These were discussed and accepted for implementation with immediate effect.

6. Presentation of modified guidelines for Proofs to be maintained for Programs:

IQAC Coordinator presented the checklist of proofs to be maintained for the organized, participated and resourced programs by departments, committees, office or an individual.

7. Any other point:

- a. Revised Academic Audit Format and Marking scheme were approved by the committee.
- b. Committee has approved reframing/restructuring of committees
- c. IQAC Chairperson proposed to continuously monitor implementation of approved instructions, guidelines, specifications and propose changes and also to monitor and propose changes in filing and documentation
- d. Dr. Milind Kirkire suggested to give presentation of automated systems of CO-PO and Slow-advance learners to all which was accepted by the committee.
- e. Committee appreciated the efforts of Dr. Vinayak Bharadi and Prof. Santosh Jadhav in framing these systems.
- f. Dr. Milind Kirkire proposed the concept and structure of Department Advisory Board (DAB). He also explained it's necessity and importance. The proposal was discussed and approved for implementation from with immediate effect.

Prepared by: Dr. Yogesh Mulye, IQAC Coordinator

Date: 12 Jan 2018