

Hope Foundation's
Finolex Academy of Management and Technology
Minutes of Meeting of Internal Quality Assurance Cell
Reference: FAMT/CIR/ 01 /2017 dated March 14 2017

Attendees:

Sr. no	Name	Designation	Signature
1	Dr. Kaushal Prasad	Principal, IQAC Chairperson & Director	
2	Mr. Saikrishna B.	Management Representative	
3	Mr Naresh Kher	FIL- Assistant General Manager, Environment	
4	Mr. Y. B. Bhongale	BSNL- Senior Divisional Engineer (Ex- Student of FAMT)	
5	Dr. Y. G. Mulye	Associate Professor & NAAC Co-coordinator	
6	Dr. S. B. Kulkarni	Professor	
7	Prof. G. G. Bhide	Associate Professor	
8	Prof. G. S. Kulkarni	Associate Professor	
9	Prof. V. Muralimohan	Associate Professor	
10	Mr. G. D. Targaonkar	Registrar	

The following points were discussed in the meeting of Internal Quality Assurance Cell on March 21, 2017 at 06:00 pm in the Conference room:

1. Progress of the NAAC Work:

The NAAC Co-coordinator presented the progress of NAAC work and action taken report of last meeting.

2. Mentorship Report Presentation:

The Convener of Mentorship Committee presented the report. It was discussed and decided that the committee shall communicate the attendance and result of Internal Assessment to the parents hereafter in prescribed format.

3. Presentation of Data Templates:

As per the review of NAAC Criteria Reports, NAAC Criteria Report Review Committee proposed the need of designing data templates for collection of information. The data templates were designed by Dr. Yogesh Mulye and implemented in consultation with NAAC Core Committee and IQAC Chairperson. It was presented to IQAC for approval. IQAC appreciated the work and approved.

4. Presentation of Academic Audit Format and Marking Scheme:

The chairperson proposed to implement academic audit and marking scheme from the academic year 2016-17 as per the new guidelines of NAAC. NAAC Co-coordinator and the IQAC Chairperson prepared a template for academic audit and marking scheme. It was presented to IQAC by Dr. Yogesh Mulye and got sanctioned for implementation from the academic year 2016-17.

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5. Recent developments in NAAC:

The IQAC Chairperson & NAAC Coordinator informed the IQAC that NAAC had announced to close applying for accreditation under current framework by 31st March, 2017.

It was discussed and decided to propose applying for accreditation under new NAAC framework to the management.

No other issue was raised and the meeting ended with thanks.

Prepared by: Dr. Kaushal Prasad, Principal, IQAC Chairperson & Director

Date: March 31, 2017