

10<sup>th</sup> Aug 2015

**CIRCULAR**

**Subject: Feedback Form**

Dear Sirs,

Please find attached format of feedback form and faculty feedback analysis report, as decided during meeting held on 5<sup>th</sup> and 6<sup>th</sup> Aug 2015 with all departmental HODs and NAAC Committee members.

Following committee is constituted for conduction and evaluation of student feedback.

**Committee**

**Institute Level**

Coordinator (Head): Dr. S. B. Kulkarni  
Member: Dr. Y. G. Mulye  
Member: Mr. M. S. Kirkire

**Departmental Level**

Coordinator (1<sup>st</sup> Year) : Mr. P. G. Sathe  
Coordinator (Chemical) : Mr. S. S. Kadlak  
Coordinator (Electrical) : Mr. Vaibhav Biwalkar  
Coordinator (Electronics) : Mr. S. A. Shete  
Coordinator (ENTC) : Mrs. S. V. Chougule  
Coordinator (IT) : Mr. Shashank Tolye  
Coordinator (MCA) : Mr. V. V. Mehtre  
Coordinator (Mechanical) : Mrs. A. S. Jadhav

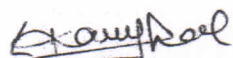
Committee will conduct feedback twice in every semester. First Feedback should be conducted and analyzed in 4<sup>th</sup> week from the commencement of semester. For current semester it is suggested to initiate in this week itself.

Comprehensive report will be prepared by committee and should be presented to principal and vice-principal within a week after feedback is taken.

Further, all feedback documents are to be preserved carefully for future references.

Enclosures

1. Feedback Form 2. Faculty feedback analysis report



Dr. Kaushal Prasad  
Vice-Principal & NBA/ NAAC Chair Person



Dr. S. S. Goilkar  
Principal, FAMT