Hope Foundation's Finolex Academy of Management and Technology (FAMT)

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Code of Ethics for Research

Ethical lapses in the research work have become a major concern as many such cases are getting reported nowadays. A well written code of ethics put moral guidelines into practice and also clarifies an organization's mission, values and principles, linking them with standards of professional conduct. It may not provide a set map to be used to identify unknown territory, but rather serves as a compass to indicate the paths to be taken and shows us how to get and where we expect to go. It can also serve as a valuable reference, helping employees locate relevant documents, services and other resources related to ethics within the institute.

1. Definition of plagiarism:

Use of material, ideas, figures, code, data without appropriate acknowledgement or permission (wherever required) of the original source.

2. Following activities will be considered as acts of plagiarism

- **a.** Submission of material, verbatim or paraphrased that is authored by another person or published earlier.
- **b.** Reproduction of text/sentences from a report, book, thesis, publication or the internet in part or whole.
- c. Reproduction of one's own previously published data, illlustrations, figures, images, or someone else's data.
- d. Copying verbatim from one's own earlier published work.
- **e.** Taking material from internet sites, reports, presentations, manuscripts or thesis without citing the original source.

In order to have integrity in research, clear guidelines are formulated against plagiarism. The guidelines are as follows-

- 1. All students, staff and employees of this institute must ensure that their academic and research work dosen't violate code of ethics of the institute.
- 2. They must ensure that there publication work, academic submission work like reports, presentations etc. dosen't violate acts of plagiarism.

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