

FINOLEX ACADEMY OF MANAGEMENT & TECHNOLOGY,RATNAGIRI

REQUIRED DOCUMENTS FOR FIRST YEAR MCA ADMISSION FOR

ACADEMIC YEAR 2018-2019

Sr. No.	Document Title
1.	Final Allotment Letter (Printout from DTE website)
2.	MAH-MCA-CET Score Card - 2018
3.	Final state General Merit No (SGM) – Printout from DTE website
4.	SSC Mark sheet
5.	SSC Passing Certificate
6.	HSC Mark sheet
7.	Leaving / Transfer Certificate after Std XII
8.	Degree Mark sheets (All Semesters)
9.	Nationality Certificate
10.	Domicile Certificate
11.	Migration Certificate (if passed from other than Mumbai University)
12.	Caste Certificate
13.	Caste Validity Certificate or Undertaking in Proforma H
14.	Non-Creamy Layer Certificate (except SC/ ST Candidates) valid up to 31/03/2019
15.	Income Certificate for financial year 2017-2018 issued by Tahasildar.
16.	Gap Certificate if candidate is graduated before Feb 2018
17.	Affidavit for Anti-Ragging
18.	Pass port size Photo (5) stamp size photo (2)
19.	2 set of photocopy of all original documents
20.	Adhar Card (photocopy)
21.	Ration Card
22.	Front page photocopy of Bank Account* in the name of student only with nationalized bank (preferably BOI, RMIE Branch) *Bank account should be linked with adhar no.

Fees to be paid by Credit or debit card/ DD/ Bankers cheque in Favour of "Finolex Academy of Management & Technology, Rantangiri" payable at Ratnagiri